



Naval Supply Systems Command TTN: Code 56P 5450 Carlisle Pike P.O. Box 2050 Mechanicsburg, PA 17055-0791

Navy Cash<sup>®</sup> Flash 06 - #003

19 Dec 2006

**Attention: Disbursing Officer/Supply Officer** 

Purpose: To provide a reminder to maintain day-to-day operation of your Navy Cash system.

Discussion: During the holidays, many ship's personnel will be taking leave off the ship. It is important to keep in mind someone must be responsible for running the ship's End Of Day (EOD) each day. If you do not run your EOD, round trips will not be initiated and your Navy Cash system will not update. Pre-planning who will be responsible for this function is extremely important to ensure updates continue to occur routinely. Keep in mind, pay cannot be posted for your ship if round trips do not occur. Your ship will be notified should the shore side not receive files in over 48 hours; however, considerable time can be saved by just being aware and making sure the EOD function is covered. Thank you in advance for your assistance, and Happy Holidays from the entire Navy Cash Team!

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Marlen Higg MARLENE HIGGINS Director, Navy Disbursing

Please Expedite Routing to: Supply Officer, Disbursing Officer